MACKAYE HARBOR WATER DISTRICT BOARD OF COMMISSIONERS MINUTES

REGULAR MEETING - AUGUST 17, 2026

Date:	August 17, 2026
Time:	1:00 PM
Meeting called to order by:	San Olson

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on August 17th, 2026, at the residence of San Olson - 481 Barlow Bay Rd; San Olson called the meeting to order at 1:01 p.m. and confirmed a quorum.

IN ATTENDANCE

Present were commissioners San Olson, Walt Krumbholz, and Scott Allen; Manager, Wayne Haefele; clerk Alice Faulkner; and guest, Linda Noreen.

REGULAR BUSINESS

Approval of Minutes

The June 15 and July 20 minutes were approved unanimously.

Approval of Vouchers and Payroll

Faulkner distributed the August payroll; no corrections were requested; the payroll was unanimously approved in the amount of $384.00 for a total payroll cost of $520.00.

Current Payroll Tax Liabilities — *** To-Date Tax Liabilities (Please Read) ***

Basic Company Information	Payroll Dates	Payroll Statistics			
MacKaye Harbor Water District PO Box 372 Lopez Island, WA 98261	Check Date: 08/31/26 (1) Period Start Date: 08/01/26 (1) Period End Date: 08/31/26	No. of PR Checks:	0	Total Check Net:	$348.33
		No. of Misc Checks:	0	Total Misc. Net:	$0.00
		No. of Tax Checks:	0		
		No. of Adj. Entries:	0	Total Adj. Net:	$0.00
		No. of Void Entries:	0	Total Void Net:	$0.00
		No. of DD Vouchers:	3	Total PR Net:	$348.33
Company No: 25007	Federal Deposit Freq.: SEMI-WEEKLY Federal Deposit Method: Total Tax	Total PR Gross:	$384.00	Invoice Amt:	$105.10

Federal Tax Section

Federal Tax Deposit Liability (941)	
Federal Withholding Tax	$0.00
Earned Income Credit	$0.00
Social Security (Employer Portion)	$23.79
Social Security (Employee Portion)	$23.79
Medicare (Employer Portion)	$5.55
Medicare (Employee Portion)	$5.55
Cobra Premium Assistance Credit	$0.00
Total PR Federal 941 Liability	$58.68

Federal Unemployment Liability (940)	
Federal Unemployment Tax (FUTA)	$0.00
Total PR Federal 940 Liability	$0.00

Total Unpaid 941 Liability -- DUE $58.68

This amount will be withdrawn 1 day(s) before your checkdate

The total withdrawal will be listed at the end of the report

Quarter / Year : 3-2026 Tax Type: 941

Washington Tax Section

Washington Long Term Care Liability	
Washington Long Term Care Tax	$2.22
Total Washington PR LTC Liability	$2.22

Washington Disability/FLI Liability	
State Disability Tax (SDI - Emp'ee Portion)	$1.02
State FLI Tax (FLI - Emp'ee Portion)	$2.10
Total WA PR SDI/FLI Liability	$3.12

Washington Workers' Compensation Liability	
Labor & Industry Tax (L&I Emp'ee Portion)	$0.99
Labor & Industry Tax (L&I Emp'er Portion)	$1.56
Total WA PR WC Liability	$2.55

Total Tax Deposit	$66.57

********* Total Bank Deposit: $520.00

Pay Period: Monthly 08/01/26 - 08/31/26 Check Date: 08/31/26

Co. No: 25007 MacKaye Harbor Water District **PAYROLL LIABILITY REPORT** Payroll #: 20 Page: A - 1

Faulkner distributed the August claims; the August claims were unanimously approved with one change: Krumbholz and Olson approved an A&A Well Drilling invoice for $850.09 for the repair of a customer side shut off valve that had been installed during the Agate Beach Line Relocation – this repair cost had originally been billed to Allen as the property owner. The total claims approved were in the amount of $6,607.29.

apChkLst Final Check List Page: 1

08/18/2026 12:51:39PM San Juan County

Bank : apbank BANNER BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
300965	8/18/2026	j00232	A&A WELL DRILLING, INC	5069	10/12/2025	REPAIR NEW VALVE - ALLEN	850.09	850.09
300966	8/18/2026	cen480	CENTURYLINK / LUMEN	300497055	8/6/2026	TELPHONE	106.99	106.99
300967	8/18/2026	dep325	DEPT OF HEALTH-REVN SC	63196	8/17/2026	DOH REVIEW PH2	1,100.00	1,100.00
300968	8/18/2026	orc830	OPALCO	9561700	8/17/2026	ELECTRICITY	155.74	
				9561701	8/17/2026	ELECTRICITY	149.85	305.59
300969	8/18/2026	j00340	STREAMLINE SOFTWARE LL	381745	8/1/2026	WEBSITE	209.60	209.60
300970	8/18/2026	j00155	TRUE BLOOM COOPERATIVI	1545	8/1/2026	BOOKKEEPING	2,285.02	2,285.02
300971	8/18/2026	j00389	WAYNE HAEFELE & ASSOCI	1037	8/1/2026	MANAGER	1,750.00	1,750.00
						Sub total for BANNER BANK:		6,607.29

Financial Report

Faulkner reported that she had sent out the July water billings totaling $52,249.11; total revenue for the period including investment interest came to $25,691.22; year to date total came to $86,563.68; expenditures for the period came to $7,127.29 leaving $25,008.08 in the general fund and $5,100.00 in the investment pool. Faulkner noted the following:

- One outstanding January invoice (Lippman):
  - Check reportedly in the mail, covering balance including late January
  - Requested late fee waiver; commissioners decided to deny it (consistency with prior policy)

- ACH/autopay not possible: San Juan County won't share bank account details

Manager's Report

Nothing of note to report on main system; a customer requested a water availability form for SJC County related to home improvement – Haefele will find out more information before signing.

Commissioner's Reports

None

Public Comment

Allen (as public) brought up the issue of the A&A Well Drilling invoice that had been billed to him; see financial report section.

Noreen commented that she had started using bottled water for better quality drinking water.

Commissioners' Additions to the Agenda

None

UNFINISHED BUSINESS

Discuss EPA Grant

- DoH review letter received in response to April resubmittal: three minor questions, no showstoppers
  - Haefele confident a response will yield approval to construct
  - Project narrative submitted for Phase 2 is consistent with what DoH appears ready to approve

- EPA Draw 27 submitted; confirmed received but no response after two weeks
  - Phase 1 extension deadline: September 30
  - Phase 2 engineering rolls into Phase 2 deadline, so September 30 is not a hard stop for bid prep
  - DoH approval letter valid for two years once issued
  - NEPA review for site disturbance still outstanding; not expected to be a showstopper but unresolved

- No additional draw submitted pending Draw 27 approval; current cash sufficient for operations

New Business

None

ADJOURNMENT

Olson declared the meeting adjourned at 1:39 PM.

APPROVAL OF MINUTES

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Commissioner, San Olson District Clerk, Alice Faulkner